###### High-Fidelity Wraparound Tier 1 Coach Credentialing Tracking Sheet DATE:

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| Coach:  | Phone:  | Email:  |
| Agency:  | Program:  | Start Date:  |
| Supervisor:  | Phone:  | Email:  |
| Tier 2 Coach:  | Phone:  | Email:  |

*Wraparound coaches must be a credentialed facilitator or support partner or be/have been in a wraparound supervisory role. If not already credentialed as a facilitator in the State of Colorado, coaches must demonstrate the following facilitator skills working with a family (blue tables). If not credentialed as a support partner in the State of Colorado, coaches must demonstrate the support partner skills through behavioral rehearsals (green tables). In addition, all coaches must demonstrate inter-rater reliability (IRR) and coaching circuit skills, and they must complete the training requirements. Coaching skills for facilitators are in the purple tables, and coaching skills for support partners are in the yellow tables.*

*Credentialing is valid for two years. By the end of the two years, Tier 1 Coaches need to be recredentialed. Please see the recredentialing tracking sheet for details.*

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| **Facilitator Skill Demonstration: Wraparound Observations** |
| **Activity** | **Requirement** | **Reviewer** | **Date Completed** |
| 1. Initial Engagement Meeting
 | 1 Pass (80% skills) |  |  |
| 1. Youth/Family Preparation Meeting
 | 1 Pass (80% skills) |  |  |
| 1. First Team Meeting
 | 1 Pass (80% skills) |  |  |
| 1. Team Meeting
 | 1 Pass (80% skills) |  |  |
| 1. Crisis Prevention Plan Meeting
 | 1 Pass (80% skills) |  |  |

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| **Facilitator Skill Demonstration: Wraparound Documentation** |
| **Activity** | **Requirement** | **Reviewer** | **Date Completed** |
| 1. Strength, Needs, and Culture Discovery
 | 1 Pass (80% skills) |  |  |
| 1. Wraparound Plan
 | 1 Pass (80% skills) |  |  |
| 1. Functional Assessment
 | 1 Pass (80% skills) |  |  |
| 1. Crisis Prevention Plan
 | 1 Pass (80% skills) |  |  |
| 1. Contact Notes
 | 1 Pass (80% skills) |  |  |

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| **Support Partner Skill Demonstration: Wraparound Observations** |
| **Activity** | **Requirement** | **Reviewer** | **Date Completed** |
| 1. Initial Engagement Meeting\*
 | 1 Pass (80% skills) |  | \* |
| 1. Gathering Discovery Information\*
 | 1 Pass (80% skills) |  | \* |
| 1. Team Meeting\*
 | 1 Pass (80% skills) |  | \* |
| 1. Between Team Meetings \*
 | 1 Pass (80% skills) |  | \* |
| 1. Transition Phase\*
 | 1 Pass (80% skills) |  | \* |

\*Observations can be passed with a behavioral rehearsal (indicated with a \*).

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| **Support Partner Skill Demonstration: Wraparound Documentation** |
| **Activity** | **Requirement** | **Reviewer** | **Date Completed** |
| 1. Contact Notes\*
 | 1 Pass (80% skills) |  | \* |

\*Document can be passed with a behavioral rehearsal (indicated with a \*).

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| **Inter-rater Reliability: Facilitator Observations** |
| **Activity** | **Requirement** | **Reviewer** | **Date Completed** | **Reviewer** | **Date Completed** |
| 1. Initial Engagement Meeting
 | 2 Passes (80% skills) |  |  |  |  |
| 1. Youth/Family Preparation Meeting
 | 2 Passes (80% skills) |  |  |  |  |
| 1. First Team Meeting
 | 2 Passes (80% skills) |  |  |  |  |
| 1. Team Meeting
 | 2 Passes (80% skills) |  |  |  |  |
| 1. Crisis Prevention Plan Meeting
 | 2 Passes (80% skills) |  |  |  |  |
| 1. Transition Meeting
 | 2 Passes (80% skills) |  |  |  |  |

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| **Inter-rater Reliability: Facilitator Documentation** |
| **Activity** | **Requirement** | **Reviewer** | **Date Completed** | **Reviewer** | **Date Completed** |
| 1. Strength, Needs, and Culture Discovery
 | 2 Passes (80% skills) |  |  |  |  |
| 1. Wraparound Plan
 | 2 Passes (80% skills) |  |  |  |  |
| 1. Functional Assessment
 | 2 Passes (80% skills) |  |  |  |  |
| 1. Crisis Prevention Plan
 | 2 Passes (80% skills) |  |  |  |  |
| 1. Contact Notes
 | 2 Passes (80% skills) |  |  |  |  |
| 1. Transition Documents
 | 2 Passes (80% skills) |  |  |  |  |

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| **Coaching Circuit for Coaching Facilitators** |
| **Activity** | **Requirement** | **Reviewer** | **Date Completed** | **Reviewer** | **Date Completed** |
| 1. Coaching Circuit
 | 2 Passes (80% skills) |  |  |  |  |

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| **Inter-rater Reliability: Support Partner Observations** |
| **Activity** | **Requirement** | **Reviewer** | **Date Completed** | **Reviewer** | **Date Completed** |
| 1. Initial Engagement Meeting
 | 2 Passes (80% skills) |  |  |  |  |
| 1. Gathering Discovery Information
 | 2 Passes (80% skills) |  |  |  |  |
| 1. Team Meeting
 | 2 Passes (80% skills) |  |  |  |  |
| 1. Between Team Meetings
 | 2 Passes (80% skills) |  |  |  |  |
| 1. Transition Phase
 | 2 Passes (80% skills) |  |  |  |  |

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| **Inter-rater Reliability: Support Partner Documentation** |
| **Activity** | **Requirement** | **Reviewer** | **Date Completed** | **Reviewer** | **Date Completed** |
| 1. Contact Notes
 | 2 Passes (80% skills) |  |  |  |  |

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| **Coaching Circuit for Coaching Support Partners** |
| **Activity** | **Requirement** | **Reviewer** | **Date Completed** | **Reviewer** | **Date Completed** |
| 1. Coaching Circuit
 | 2 Passes (80% skills) |  |  |  |  |

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| Trainings |
| Training | Date |
| Register with the Colorado Cross-System Training Institute Learning Management System (https://learn.coloradocsti.org/) |  |
| CDHS *Mandatory Reporter* (https://www.coloradocwts.com/mandated-reporter-training) |  |
| *System of Care Foundations* (1-hour web-based training) |  |
| *Introduction to High-Fidelity Wraparound* (2-hour web-based training) |  |
| Data system trainings as required by the funding streams you are paid by |  |
| *Principles Meet Practice: An Introduction to High-Fidelity Wraparound* (32-hour instructor-led training) |  |
| *Mental Health First Aid* or *Youth Mental Health First Aid* (8 hours) (<https://www.mhfaco.org/findclass>) |  |
| *Trauma-Responsive Care* (8-hour instructor-led training if taken through August 2020, or combination of 4-hour web-based *Trauma-Responsive Care Foundations* and 4-hour instructor-led *Trauma-Responsive Care Applications* if taken September 2020 or later) |  |
| *Motivational Interviewing* (16 hours), either Motivational Interviewing for High-Fidelity Wraparound through CSTI or another Motivational Interviewing training |  |
| *High-Fidelity Wraparound Supervisor and Coach Training* (7 modules totaling 24 hours of instructor-led training) |  |
| If coaching a CHRP provider, *Dual Diagnosis Foundations: Working with Individuals with Intellectual/Developmental Disabilities and Mental Health Needs* (12-hour instructor-led training) |  |

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| **Coaching and Credentialing Surveys** |
| **Complete Surveys for Your Tier 2 Coach** |
| **Survey** | **Date** |
| Initial (within first 6 months after starting coaching) |  |
| Second (within 6 to 12 months after starting coaching, 6 months after the initial survey) |  |
| Third+ (if credentialing not completed within 12 months, additional surveys should be completed every 6 months) |  |
| **Receive an average of 80% satisfaction on surveys completed by facilitators and support partners that you coach (at the time of your credentialing)** |
| **Date** | **Overall Satisfaction Score** | **# Facilitators Completing Survey** | **# Support Partners** |
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