**Colorado Wraparound Credentialing Requirements**

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# Wraparound Facilitator Credentialing Criteria

To become a credentialed Wraparound Facilitator in the State of Colorado, the following requirements must be met:

Within 1 month of hire:

1. Register with the Colorado Cross System Training Institute Learning Management System ([https://learn.coloradocsti.org/](https://www.coloradocsti.com))
2. Complete the CDHS *Mandatory Reporter* training (<https://www.coloradocwts.com/mandated-reporter-training>)
3. Complete *System of Care* *Foundations* (1-hour web-based training)
4. Complete *Introduction to High Fidelity Wraparound* (2-hour web-based training)
5. Begin coaching sessions (initially weekly) with a State of Colorado approved high fidelity wraparound coach including shadowing and behavioral rehearsals. The coach must document the goals and objectives of the facilitator’s credentialing process and denote monthly progress towards those goals and objectives. The coach and supervisor must communicate at least monthly regarding the facilitator’s credentialing process.
6. Complete the data and evaluation trainings as required by the funding streams you are paid by

Within 3 months of hire:

1. Complete *Principles Meet Practice: An Introduction to High Fidelity Wraparound* (32-hour instructor-led training)

Within 6 months of hire:

1. Complete *Mental Health First Aid* or *Youth Mental Health First Aid* training (8 hours) (https://www.mhfaco.org/findclass), or provide your mental health provider license number
2. Complete *Trauma Responsive Care* training (8-hour instructor-led training if taken through August 2020, or combination of 4-hour web-based *Trauma Responsive Care Foundations* and 4-hour instructor-led *Trauma Responsive Care Applications* if taken September 2020 or later)
3. If a CHRP provider, complete *Dual Diagnosis Foundations: Working with Individuals with Intellectual/Developmental Disabilities and Mental Health Needs* (12-hour instructor-led training)
4. Participate in at least 20 hours of coaching from a State of Colorado approved coach, which must include 10 hours of individual coaching; participation in high-fidelity wraparound group professional development (e.g., agency or community group coaching, high-fidelity wraparound community of practice) can count toward the total hours but would not satisfy the requirement of individual coaching hours
5. Demonstrate passing scores (80%) as measured by the State of Colorado approved tools on 1 observation of the following meetings
   1. Initial Engagement Meeting (can be a behavioral rehearsal)
   2. Youth/Family Preparation Meeting
   3. First Team Meeting
6. Demonstrate passing scores (80%) as measured by the State of Colorado approved tools on 1 document of the following documents:
   * 1. Strength, Needs, and Culture Discovery
     2. Wraparound Plan
7. Complete initial survey on coaching, credentialing, and training
8. If the above criteria are not met within 6 months, the coach and supervisor must meet with the wraparound facilitator and discuss their professional development plan and the coaching/credentialing process.

Within 12 months of hire:

1. Participate in at least 40 hours (total) of coaching from a State of Colorado approved coach, which must include 20 hours of individual coaching until credentialed; participation in high-fidelity wraparound group professional development (e.g., agency or community group coaching, high-fidelity wraparound community of practice) can count toward the total hours but would not satisfy the requirement of individual coaching hours
2. Demonstrate passing scores (80%) as measured by the State of Colorado approved tools on 2 observations (total) for each kind of wraparound meeting:
   1. Initial Engagement Meeting (one can be a behavioral rehearsal)
   2. Youth/Family Preparation Meeting
   3. First Team Meeting
   4. Team Meeting
   5. Crisis Prevention Plan Meeting
   6. Transition Meeting (one can be a behavioral rehearsal)
3. Demonstrate passing scores (80%) as measured by the State of Colorado approved tools on 2 documents for each kind of wraparound document:
   1. Strength, Needs, and Culture Discovery
   2. Wraparound Plan
   3. Functional Assessment
   4. Crisis Prevention Plan
   5. Contact Notes
   6. Transition Documents (one can be written as a behavioral rehearsal)
4. Implementation of a professional development plan based on the 10 principles of wraparound and the theory of change
5. Achieve 85% overall fidelity (across all clients and phases) at 12 months using the State of Colorado approved fidelity measure. Data from a minimum of 3 families for the first 3 phases, or 50% of caseload if caseload is less than 6 families per year, must be included in the fidelity measure.
6. Complete *Motivational Interviewing* training (16 hours), either Motivational Interviewing for High-Fidelity Wraparound from CSTI or another Motivational Interviewing training from a trainer approved by CSTI
7. Complete survey on coaching, credentialing, and training (6 months after initial then every 6 months thereafter)

If you are unable to meet the requirements in the allotted time, you may request up to 3-month extension through your coach.

If you and your supervisor believe your observations and documents have been scored unfairly, you may appeal to the CSTI advisory board for a portfolio review by another coach.

# Wraparound Facilitator Bi-annual Recredentialing Criteria

Bi-annual Recredentialing Process

1. Achieve annual fidelity of 85% on the State of Colorado approved fidelity measure, with a minimum of 3 families’ responses on each of the 4 phases.
2. Participate in 12 hours of coaching from a State of Colorado approved coach and demonstrate the following:
   1. Progress on professional development plan
   2. Passing scores (80%) as measured by the State of Colorado approved tools on 1 observation for each kind of wraparound meeting:
      1. Initial Engagement Meeting
      2. Youth/Family Preparation Meeting
      3. First Team Meeting
      4. Team Meeting
      5. Crisis Prevention Plan Meeting
      6. Transition Meeting
   3. Passing scores (80%) as measured by the State of Colorado approved tools on 1 document for each kind of wraparound document:
      1. Strength, Needs, and Culture Discovery
      2. Wraparound Plan
      3. Functional Assessment
      4. Crisis Prevention Plan
      5. Contact Notes
      6. Transition Documents
3. Participate in 26 hours of wraparound group professional development sessions (e.g. agency or community group coaching, Regional Networking Meetings) with at least 8 of the 26 hours being agency or community group coaching
4. Participate in 12 hours of wraparound-specific professional development trainings or conferences
5. Complete 18 hours total of related training chosen in consultation with supervisor and coach. Examples include:
   1. Cultural competency
   2. Youth engagement
   3. LGBTQ
   4. Family systems
   5. Peer support
   6. Family engagement/partnering with caregivers
   7. Child and adolescent development
   8. Mental health topics and services
   9. Substance use topics and services
   10. Developmental disability topics and services
   11. Community resources and services
   12. Psychotropic medications
   13. Child-serving systems and processes (child welfare, probation, education, etc.)
   14. Conflict resolution
   15. Transition age youth
   16. Trauma responsive care
   17. Interpreter training (e.g. Bridging the Gap)
6. Complete survey on coaching, credentialing, and training every 6 months

# Wraparound Support Partner Credentialing Criteria

To become a credentialed Wraparound Support Partner in the State of Colorado, the following requirements must be met:

Within 1 month of hire:

1. Register with the Colorado Cross System Training Institute Learning Management System (https://learn.coloradocsti.org/)
2. Complete the CDHS *Mandatory Reporter* training (https://www.coloradocwts.com/mandated-reporter-training)
3. Complete *System of Care* *Foundations* (1-hour web-based training)
4. Complete *Introduction to High Fidelity Wraparound* (2-hour web-based training)
5. Begin coaching sessions (initially weekly) with a State of Colorado approved high fidelity wraparound coach including shadowing and behavioral rehearsals. The coach must document the goals and objectives of the support partner’s credentialing process and denote monthly progress towards those goals and objectives. The coach and supervisor must communicate at least monthly regarding the support partner’s credentialing process.
6. Complete *Introduction to Family Peer Specialist* (2-hour web-based training)
7. Complete the data and evaluation trainings as required by the funding streams you are paid by

Within 3 months of hire:

1. Complete *Principles Meet Practice: An Introduction to High Fidelity Wraparound* (32-hour instructor-led training)
2. Complete *Family Peer Specialist Foundations* training (19-hour instructor-led training)

Within 6 months of hire:

1. Complete *Mental Health First Aid* or *Youth Mental Health First Aid* training (8 hours) (https://www.mhfaco.org/findclass), or provide your mental health provider license number
2. Complete *Trauma Responsive Care* training (8-hour instructor-led training if taken through August 2020, or combination of 4-hour web-based *Trauma Responsive Care Foundations* and 4-hour instructor-led *Trauma Responsive Care Applications* if taken September 2020 or later)
3. If a CHRP provider, complete *Dual Diagnosis Foundations: Working with Individuals with Intellectual/Developmental Disabilities and Mental Health Needs* (12-hour instructor-led training)
4. Participate in at least 20 hours of coaching from a State of Colorado approved coach, which must include 10 hours of individual coaching, and demonstrate the following:
   1. Passing scores (80%) as measured by the State of Colorado approved tools on 1 observation of the following meetings:
      1. Initial Engagement Meeting (one can be a behavioral rehearsal)
      2. Gathering Discovery Information (one can be a behavioral rehearsal)
      3. Team Meeting
      4. Between Team Meetings (one can be a behavioral rehearsal)
   2. Passing scores (80%) as measured by the State of Colorado approved tools on 1 document:
      1. Contact Notes
5. Complete initial survey on coaching, credentialing, and training
6. If the above criteria are not met within 6 months, the coach and supervisor must meet with the wraparound support partner and discuss their professional development plan and the coaching/credentialing process.

Within 12 months of hire:

1. Participate in at least 40 hours (total) of coaching from a State of Colorado approved coach, which must include 20 hours of individual coaching until credentialed, and demonstrate the following:
   1. Passing scores (80%) as measured by the State of Colorado approved tools on 2 observations (total) for the following meetings:
      1. Initial Engagement Meeting
      2. Gathering Discovery Information
      3. Between Team Meetings
      4. Transition Phase (one can be a behavioral rehearsal)
   2. Passing scores (80%) as measured by the State of Colorado approved tools on 3 observations (total):
      1. Team Meeting
   3. Passing scores (80%) as measured by the State of Colorado approved tools on 2 documents:
      1. Contact Notes
   4. Implementation of a professional development plan based on the 10 principles of wraparound and the theory of change
2. Receive a passing score (all 3s or higher) on the supervisor evaluation
3. Complete *Motivational Interviewing* training (16 hours), either Motivational Interviewing for High-Fidelity Wraparound from CSTI or another Motivational Interviewing training from a trainer approved by CSTI
4. Complete *Strengthening Resilience to Prevent and Address Secondary Traumatic Stress* (4-module series, 4 hours each, totaling 16 hours)
5. Complete survey on coaching, credentialing, and training (6 months after initial then every 6 months thereafter)

If you are unable to meet the requirements in the allotted time, you may request up to 3-month extension through your coach.

If you and your supervisor believe your observations and documents have been scored unfairly, you may appeal to the CSTI advisory board for a portfolio review by another coach.

# Wraparound Support Partner Bi-annual Recredentialing Criteria

1. Received a passing (all 3s or higher) supervisor evaluation
2. Participate in 12 hours of coaching from a State of Colorado approved coach and demonstrate the following:
   1. Progress on professional development plan
   2. Passing scores (80%) as measured by the State of Colorado approved tools on 1 observation for each kind of wraparound meeting:
      1. Initial Engagement Meeting
      2. Gathering Discovery Information
      3. Team Meetings
      4. Between Team Meetings
      5. Transition Phase
   3. Passing scores (80%) as measured by the State of Colorado approved tools on 1 document:
      1. Contact Notes
3. Participate in 20 hours of wraparound group professional development sessions (e.g. agency or community group coaching, Regional Networking Meetings) with at least 8 of the 20 hours being agency or community group coaching
4. Participate in 8 hours of wraparound-specific professional development trainings or conferences
5. Complete 12 hours total of related training chosen in consultation with supervisor and coach. Examples include:
   1. Cultural competency
   2. Youth engagement
   3. LGBTQ
   4. Family systems
   5. Peer support
   6. Family engagement/partnering with caregivers
   7. Child and adolescent development
   8. Mental health topics and services
   9. Substance use topics and services
   10. Developmental disability topics and services
   11. Community resources and services
   12. Psychotropic medications
   13. Child-serving systems and processes (child welfare, probation, education, etc.)
   14. Conflict resolution
   15. Transition age youth
   16. Trauma responsive care
   17. Interpreter training (e.g. Bridging the Gap)
6. Complete survey on coaching, credentialing, and training every 6 months

# Wraparound Tier 1 Coach Credentialing Criteria

A Tier 1 Wraparound Coach is able to coach and credential wraparound facilitators, support partners, and wraparound supervisors.

To become a credentialed Tier 1 Wraparound Coach in the State of Colorado, the following requirements must be met:

1. Register with the Colorado Cross System Training Institute Learning Management System ([https://learn.coloradocsti.org/)](https://www.coloradocsti.com)
2. Complete the CDHS *Mandatory Reporter* training (<https://www.coloradocwts.com/mandated-reporter-training>)
3. Complete *System of Care* *Foundations* (1-hour web-based training)
4. Complete *Introduction to High Fidelity Wraparound* (2-hour web-based training)
5. Complete the pre-classroom web-based training *Introduction to High Fidelity Wraparound*
6. Complete *Principles Meet Practice: An Introduction to High Fidelity Wraparound* (32-hour instructor-led training)
7. Complete *Mental Health First Aid* or *Youth Mental Health First Aid* training (8 hours) (https://www.mhfaco.org/findclass), or provide your mental health provider license number
8. Complete *Trauma Responsive Care* training (8-hour instructor-led training if taken through August 2020, or combination of 4-hour web-based *Trauma Responsive Care Foundations* and 4-hour instructor-led *Trauma Responsive Care Applications* if taken September 2020 or later)
9. Complete *Motivational Interviewing* training (16 hours), either Motivational Interviewing for High-Fidelity Wraparound from CSTI or another Motivational Interviewing training from a trainer approved by CSTI
10. Complete the State of Colorado approved *High Fidelity Wraparound Supervisor and Coach Training* (24-hour instructor-led training)
11. If coaching a CHRP provider, complete *Dual Diagnosis Foundations: Working with Individuals with Intellectual/Developmental Disabilities and Mental Health Needs* (12-hour instructor-led training)
12. Complete coaching, credentialing, and training surveys for Tier 2 Coach within first 6 months and every 6 months thereafter
13. Receive at least 80% average satisfaction score (at the time of credentialing) on the coaching, credentialing, and training surveys completed by facilitators and support partners being coached by Tier 1 coach candidate
14. Participate in coaching sessions from a State of Colorado approved high fidelity wraparound Tier 2 coach and demonstrate the following:
    1. Demonstrate competency as a wraparound facilitator by either of the options below:
       1. Document that you are a credentialed wraparound facilitator in the State of Colorado, OR
       2. Document you are or have been in a wraparound supervisory role and meet the following requirements:
          1. Passing scores (80%) as measured by the State of Colorado approved tools on 1 observation for each of the following wraparound facilitator meetings:
             1. Initial Engagement Meeting
             2. Youth/Family Preparation Meeting
             3. First Team Meeting
             4. Team Meeting
             5. Crisis Prevention Plan Meeting
          2. Passing scores (80%) as measured by the State of Colorado approved tools on 1 document for each of the following wraparound facilitator documents:
             1. Strength, Needs, and Culture Discovery
             2. Wraparound Plan
             3. Functional Assessment
             4. Crisis Prevention Plan
             5. Contact Notes
    2. Demonstrate competency as a wraparound support partner by either of the options below:
       1. Document that you are a credentialed wraparound support partner in the State of Colorado, OR
       2. Document you are or have been in a wraparound supervisory role and meet the following requirements:
          1. Passing scores (80%) as measured by the State of Colorado approved tools on 1 behavioral rehearsal for each of the following wraparound support partner meetings:
             1. Initial Engagement Meeting
             2. Gathering Discovery Information
             3. Team Meetings
             4. Between Team Meetings
             5. Transition Phase
          2. Passing scores (80%) as measured by the State of Colorado approved tools on 1 wraparound support partner document:
             1. Contact Notes
    3. Passing inter-rater reliability scores (80%) as measured by the State of Colorado approved tools on 2 facilitator observations for each kind of wraparound facilitator meeting:
       1. Initial Engagement Meeting
       2. Youth/Family Preparation Meeting
       3. First Team Meeting
       4. Team Meeting
       5. Crisis Prevention Plan Meeting
       6. Transition Meeting
    4. Passing inter-rater reliability scores (80%) as measured by the State of Colorado approved tools on 2 facilitator documents for each kind of wraparound facilitator document:
       1. Strength, Needs, and Culture Discovery
       2. Wraparound Plan
       3. Functional Assessment
       4. Crisis Prevention Plan
       5. Contact Notes
       6. Transition Documents
    5. Passing inter-rater reliability scores (80%) as measured by the State of Colorado approved tools on 2 support partner observations for each kind of wraparound support partner meeting:
       1. Initial Engagement Meeting
       2. Gathering Discovery Information
       3. Team Meetings
       4. Between Team Meetings
       5. Transition Phase
    6. Passing inter-rater reliability scores (80%) as measured by the State of Colorado approved tool on 2 support partner documents:
       1. Contact Notes
    7. Passing scores (80%) on the State of Colorado approved coaching circuit tool for 2 facilitator circuits and 2 support partner circuits
    8. Implementation of a professional development plan based on the 10 principles of wraparound and the theory of change

# Wraparound Tier 1 Coach Bi-Annual Recredentialing Criteria

1. Participation in peer coaching sessions with a Tier 2 State of Colorado approved coach to demonstrate:
   1. Review of professional development plan
   2. Passing score (80%) on the State of Colorado approved coaching circuit tool
2. Participate in quarterly statewide coach peer inter-rater reliability sessions to review observations and documents and ensure coach inter-rater reliability. Those coaches who do not meet inter-rater reliability will receive fidelity coaching from a Tier 2 coach.
3. Participate in 12 hours of wraparound-specific professional development (e.g. Coaches Forum, Wraparound Symposium, trainings, or conferences)
4. Complete 18 hours total of related training. Examples include:
   1. Cultural competency
   2. Youth engagement
   3. LGBTQ
   4. Family systems
   5. Peer support
   6. Family engagement/partnering with caregivers
   7. Child and adolescent development
   8. Mental health topics and services
   9. Substance use topics and services
   10. Developmental disability topics and services
   11. Community resources and services
   12. Psychotropic medications
   13. Child-serving systems and processes (child welfare, probation, education, etc.)
   14. Conflict resolution
   15. Transition age youth
   16. Trauma responsive care
   17. Interpreter training (e.g. Bridging the Gap)
5. Complete coaching, credentialing, and training surveys for Tier 2 Coach every 6 months
6. Receive at least 80% average satisfaction score (at the time of credentialing) on the coaching, credentialing, and training surveys completed by facilitators and support partners being coached by Tier 1 coach

# Wraparound Tier 2 Coach Credentialing Criteria

A Tier 2 Wraparound Coach is able to coach and credential tier 1 coaches, wraparound facilitators, support partners, and wraparound supervisors.

To become a credentialed Tier 2 Wraparound Coach in the State of Colorado, the following requirements must be met:

1. Meet all requirements and be credentialed as Tier 1 coach
2. Minimum 2 years experience as a coach
3. Credential at least 2 facilitators and 2 support partners (if these numbers are not possible due to constraints in staff available in agency, requirement can be modified by vote of existing Tier 2 coaches on a case by case basis)
4. Go through IRR process for each stage with Tier 2 coach
5. Receive 90% satisfaction on coaching, credentialing, and training survey from at least two staff coached/supervised
6. Submit references from supervisors and colleagues
7. Review of portfolio by meeting of current Tier 2 coaches

# Wraparound Supervisor Credentialing Criteria

To become a credentialed Wraparound Supervisor in the State of Colorado, the following requirements must be met:

Within 1 month of hire:

1. Register with the Colorado Cross System Training Institute Learning Management System ([https://learn.coloradocsti.org/](https://www.coloradocsti.com))
2. Complete the CDHS *Mandatory Reporter* training (<https://www.coloradocwts.com/mandated-reporter-training>)
3. Complete *System of Care* *Foundations* (1-hour web-based training)
4. Complete *Introduction to High Fidelity Wraparound* (2-hour web-based training)
5. Communicate monthly with the State of Colorado approved high fidelity wraparound coach who is coaching your staff until those staff are credentialed
6. Complete the data and evaluation trainings as required by the funding streams you are paid by

Within 3 months of hire:

1. Complete *Principles Meet Practice: An Introduction to High Fidelity Wraparound* (32-hour instructor-led training)

Within 6 months of hire:

1. Complete *Mental Health First Aid* or *Youth Mental Health First Aid* training (8 hours) (https://www.mhfaco.org/findclass), or provide your mental health provider license number
2. Complete *Trauma Responsive Care* training (8-hour instructor-led training if taken through August 2020, or combination of 4-hour web-based *Trauma Responsive Care Foundations* and 4-hour instructor-led *Trauma Responsive Care Applications* if taken September 2020 or later)
3. Complete the State of Colorado approved *High Fidelity Wraparound Supervisor and Coach Training* (24-hour instructor-led training)
4. Complete coaching, credentialing, and training survey for Tier 2 Coach within first 6 months
5. If a CHRP provider, complete *Dual Diagnosis Foundations: Working with Individuals with Intellectual/Developmental Disabilities and Mental Health Needs* (12-hour instructor-led training)

Within 12 months of hire:

1. Complete *Motivational Interviewing* training (16 hours), either Motivational Interviewing for High-Fidelity Wraparound from CSTI or another Motivational Interviewing training from a trainer approved by CSTI
2. Complete survey on coaching, credentialing, and training (6 months after initial then every 6 months thereafter)

If you are unable to meet the requirements in the allotted time, you may request an extension from your coach.

# Wraparound Supervisor Bi-annual Recredentialing Criteria

1. Participate in 12 hours of wraparound-specific professional development (e.g. Wraparound Symposium, trainings, or conferences)
2. Complete 18 hours total of related training. Examples include:
   1. Cultural competency
   2. Youth engagement
   3. LGBTQ
   4. Family systems
   5. Peer support
   6. Family engagement/partnering with caregivers
   7. Child and adolescent development
   8. Mental health topics and services
   9. Substance use topics and services
   10. Developmental disability topics and services
   11. Community resources and services
   12. Psychotropic medications
   13. Child-serving systems and processes (child welfare, probation, education, etc.)
   14. Conflict resolution
   15. Transition age youth
   16. Trauma responsive care
   17. Interpreter training (e.g. Bridging the Gap)
3. Complete survey on coaching, credentialing, and training every 6 months